

# Tinternvale Primary School

Tintern Avenue Ringwood East 3135

P.O. Box 179 Bayswater 3153

Ph. 9720 1215

[tinternvaleps@education.vic.gov.au](mailto:tinternvaleps@education.vic.gov.au)

[www.tinternvaleps.vic.edu.au](http://www.tinternvaleps.vic.edu.au)



## **IMPORTANT – PLEASE READ** **2024 Family Contribution Year Prep**

Dear Parents,

Tinternvale Primary School would like to advise you of our voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. At Tinternvale Primary School we are able to provide an excellent learning environment for students as a result of the significant level of support we receive from our community. We gratefully acknowledge the assistance provided for grounds maintenance, fundraising events, canteen and classroom programs.

To offer these outstanding programs and facilities the school requires additional support over and above what the State Government and Department of Education and Training provides. The school receives funding from the Government to cover operating costs such as staff salaries, electricity, gas, water, telephone, basic cleaning, essential maintenance, repairs, some teaching materials and equipment. The funding of these items consumes a major portion of the yearly grant.

**Parental Contributions assist the school with meeting costs associated with optional materials and services provided at the school, or additional equipment and facilities.** Contributions also assist with meeting the cost of these items in addition to the cost of excursions, camps, uniforms and programs provided by outside specialists.

The enclosed Family Contribution notice provides a summary of expenses and costs for your child's stationery and curriculum requirements in 2024. Please make your payment via Compass or at the office. All curriculum items are sent directly to the classroom.

Should you require any assistance with financial support regarding instalment payments please contact Michelle Beaton, Business Manager on 9720 1215 or via [tinternvale.ps@education.vic.gov.au](mailto:tinternvale.ps@education.vic.gov.au)

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

We thank you in anticipation of your support in ensuring that we continue to provide an excellent learning environment for your children.

**TANYA HULBERT**  
**School Council President**

**ROD KRETCHMER**  
**School Council Treasurer**

**JOANNE WOOD**  
**Principal**

## TINTERNVALE PRIMARY SCHOOL

### PREP (FOUNDATION)

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<b>Student Book Pack</b> Includes all stationery items (see attached list) Headphones  Reading Bags	\$95.00 \$10.00  \$10.00
<b>Consumable materials and supplies for specialist and classroom programs</b> (English, Maths, ICT, Visual Arts, Library, Physical Education, Auslan, Science) Includes paints, textiles, glitter, cardboard, craft paper, clay, cover paper, project books, coloured paper, award stickers, laminating pouches, masking tape, glue, whiteboard markers, playdough.	\$135.00
<b>Digital Learning Subscriptions</b> PAT Maths, Wushka, iPad apps and Auslan	\$50.00
<b>TOTAL</b>	<b>\$300.00</b>

	Tax deductible	Suggested voluntary Contribution per family	Amount
Buildings/Grounds Maintenance	No	eg \$25	\$25
Library (purchase of new books and materials)	No	eg \$25	\$25
		TOTAL	\$50.00

#### Extra-Curricular Items and Activities – provided on a user-pays basis

Tinternvale Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the curriculum. The cost of extra-curricular items and activities will be advised throughout the year.

However, as requested by our parent community, an estimate of extra costs per term, will be communicated with families to assist with future planning.

Extra-Curricular Items and Activities	Amount
Camps/Excursions/Incursions/Sport (To be charge on PAYG basis)	TBA
Swimming Program	TBA

#### Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case by case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person that parents can have a confidential discussion with regarding financial hardship arrangements.

**Michelle Beaton, Business Manager**

[tinternvale.ps@education.vic.gov.au](mailto:tinternvale.ps@education.vic.gov.au)



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.